



Hope and Healing

Position Opportunity: Executive Director

Care and Counseling seeks an Executive Director to promote our mission of enhancing emotional, relational and spiritual well-being, while providing overall leadership of the organization. This role requires a highly motivated leader and mental health advocate with the expertise to guide an interfaith organization. Care and Counseling invites applications from individuals with the attributes and skills to successfully fill the Executive Director position.

About Care and Counseling

Care and Counseling is a 501(c)(3) nonprofit organization located in Creve Coeur, MO and is the region's only accredited, interfaith, nonprofit counseling center. Today our services include mental health counseling for children, adults and families, as well as congregational and clergy training and psychoeducation programs. Care and Counseling has been a leading provider of mental health services in the greater St. Louis region for more than 50 years.

We are committed to ensuring that all who seek our unique spiritually sensitive services can receive them, while actively working to address the barriers of stigma, lack of insurance, and inability to pay. Last year we provided more than \$1.7 million in charitable services to the greater St. Louis community.

Major Responsibilities

- Work with the Board of Directors and staff to implement the Center's strategic plan and goals.
- Oversee the Center's operations, programs, fundraising and marketing.
- Staff liaison to the Board of Directors, Committees of the Board and Advisory Committee.
- Supervise and evaluate leadership team (direct reports).
- Ensure that all of the Center's clinicians practice with the highest ethical standards.
- Represent and build relationships on behalf of Care and Counseling in the larger community including area congregations, denominations and key stakeholders.
- Work with the Board of Directors on the Center's financial position, financial oversight and fund development.
- Work with the Director of Operations in overseeing the Center's administrative areas including personnel, finance, facilities and operations.

- Work with the Clinical Director in formulating and interpreting clinical policies and procedures, professional clinical training, referral sources, partnerships, and quality assurance.
- Work with the Director of Development and Marketing in formulating and implementing fundraising and marketing strategies.

Experience and Skills

- Possess the skills to work with and motivate staff, Board members and other volunteers.
- Experience in staff supervision.
- Extensive knowledge and experience in the leadership and management of a nonprofit organization, program services, fundraising and marketing.
- Willingness and ability to initiate action and exert leadership in organizational life.
- Ability to work effectively as a leader among religious leaders, congregations, judicatories and other community organizations.

Attributes

- Passionate mental health advocate.
- Have the desire to get out of the office and build external relationships.

Requirements

- Graduation from an accredited college or university with a master's or doctor's degree in pastoral counseling, psychology, social work, marital and family therapy, theology or equivalent.
- A working knowledge of religion and psychology and the ministry of pastoral counseling and a mature integration of religious commitment and therapy practice.
- Demonstrated competency in prior positions of organizational leadership.

Application Process

- To learn about Care and Counseling visit www.careandcounseling.org.
- This is a full-time, salaried position with flexible schedule and benefits. Salary commensurate with experience.
- Care and Counseling is an equal opportunity employer and strongly encourages applications from people of color, persons with disabilities, women, LGBTQIA+, and gender non-conforming applicants.
- Applications will be reviewed on a rolling basis until the position is filled. Interested applicants are encouraged to submit materials no later than August 30th, 2020.
- **Send resume, a cover letter and 3 references with contact information to the Search Committee at search@emdconsulting.com.**